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**PROCEDURE FOR OBTAINING A SOUND VARIANCE PERMIT**

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Dear Applicant:

Lafayette Consolidated Government, Office of Alcohol and Noise Control is pleased to have this opportunity to serve you. In order for us to issue your Sound Variance Permit quickly and efficiently, please follow the instructions below.

We are now located at the Clifton Chenier Center, 220 W. Willow Street, Building D, Lafayette, LA 70501.

1. Your completed application and application fee must be received by our office at least two business days prior to your event.
2. Payments are now being accepted at our office. The application fee for a Sound Variance Permit ranges from \$25 - \$45, depending on the number of consecutive days you are requesting the Sound Variance.
3. You must present a valid government issued picture ID when submitting your Sound Variance application.
4. If you are not the owner of the property, where your event is scheduled to take place, you must provide a letter from the property owner giving you permission to obtain a Sound Variance at said location, including the date, time and type of event you are having.
5. You may print and complete the application prior to visiting our office, or you may complete your application when you arrive.
6. If approved, your permit will be issued no sooner than the next business day.

**The application fee is non-refundable and cannot be used for dates other than the dates noted on the application.**

If you have any questions concerning this procedure, please call (337) 291-8675.



Development and Planning  
Alcohol and Noise Control Division

\*\*\*FOR OFFICE USE ONLY\*\*\*

Ownership Verified: \_\_\_\_\_

Permission Letter Rec'd: \_\_\_\_\_

Processed By: \_\_\_\_\_

APPROVED or DENIED

By / Date: \_\_\_\_\_

## SOUND VARIANCE APPLICATION

PRINT NAME OF APPLICANT and/or ORGANIZATION:

\_\_\_\_\_  
(Applicant's Name)

\_\_\_\_\_  
(Name of Organization)

Applicant's Phone Number: \_\_\_\_\_

Applicant's Driver's License or ID #: \_\_\_\_\_

State Issued: \_\_\_\_\_

**APPLICANT'S** Address: \_\_\_\_\_

Event Purpose: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

Event Time(s):

Set-Up Time: \_\_\_\_\_ Beginning Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_ Move-Out End Time: \_\_\_\_\_

**EVENT** Address / Location: \_\_\_\_\_

Do you own this property? YES or NO

If NO, do you have written permission, from the property owner, to obtain a Sound Variance? YES or NO

**PLEASE NOTE:** If you are NOT the property owner, you must provide written permission from the property owner to obtain a Sound Variance.

Type of sound ? (circle one): LIVE BAND DJ HOME STEREO OTHER: \_\_\_\_\_

Type of equipment to be used: \_\_\_\_\_ Owner of equipment: \_\_\_\_\_

Will the sound come from a vehicle? YES or NO Make/Model: \_\_\_\_\_

What hardship would occur if variance is not granted? \_\_\_\_\_

What noise control measure will be taken? \_\_\_\_\_

Will Alcoholic Beverages be available at your event? YES or NO If yes, contact Mona Doucet at (337) 291-7116.

As the permit holder, you are responsible for all litter/trash clean up generated from your event on the property of the permit location and all surrounding properties. All litter/trash must be placed in an approved garbage receptacle normally used at your location. At the permit holder's expense, you can also rent a dumpster, hire a waste collection company or lot cleaners to assist with cleaning all litter/trash generated by your event. As the permit holder, if the litter/trash remains after the end of your event, you will be held responsible all fines and collection fees which may occur. **APPLICANT'S INITIALS:** \_\_\_\_\_

THIS PERMIT MAY BE REVOKED IF THE TERMS OF THE VARIANCE ARE VIOLATED.

**\*\*THE FEE FOR THIS PERMIT IS NON-REFUNDABLE AND CANNOT BE USED FOR DATES OTHER THAN NOTED ABOVE\*\***

I hereby agree to the above terms: \_\_\_\_\_

Date: \_\_\_\_\_

*Applicant's Signature*